



Student iPad Program

As leaders in academic excellence, Cherry Drive Elementary recognizes students of this generation learn and engage in education differently than students in the past. Research has demonstrated students learn best when they are actively involved in their education. Technology engages students in all academic levels. As a 1:1 iPad school, we are committed to using this academic tool to help create lifelong learners and productive 21st century citizens.

To maximize the effectiveness of this educational tool, great care must be taken by the entire Cherry Drive community, including students, staff and parents. Adhering to the following guidelines and procedures is necessary for the success of this program.

How it Works

Cherry Drive Elementary will issue an iPad to all students who wish to participate. In order to participate, parents must:

- Sign and return the iPad Custody and Use Agreement
- Sign and return the iPad Program Form

Using Your iPad at School

- iPad devices are intended for use at school each day. The students will use the iPad as an instructional tool as needed during the day.
- Students are required to bring their iPad to school each day with a fully charged battery.
- iPad devices are to be used for education purposes in accordance with the iPad agreement. Limited personal use is permitted within the guidelines set by the school.
- While at school, the District provides content filtering for iPad devices connected to the District's Wi-Fi network. iPad devices may be monitored by teachers, administrators or other District staff members.
- Students will not be given a loaner iPad if they leave their iPad at home. Students who do leave their iPad at home will be required to complete assignments by using alternative means as determined by the teacher.
- All apps that are downloaded, whether by the teacher or parent (using family Apple ID) cannot exceed the 4+ rating. This rating ensures that there is no objectionable material on that app. It is not a rating for the educational development level.

- The lock screen of every student's iPad must be their face and their name.
- Wallpaper can be determined by the student as long as it meets District guidelines.
- Students will be able to save files directly to the iPad. However, files for instructional use should be backed up to the students Google Drive Account. Only school related data should be placed in the Google Drive Account. Students may use a personal Google account to back up personal files (i.e., pictures). If an iPad is experiencing a technical issue, it is likely to need a reset, which will destroy all local data that is not backed up.
- Students should avoid using the iPad in areas, which may lead to damage or theft.
- During the school day students are prohibited from playing games, unless directed by a teacher.
- Chat rooms are not to be accessed, unless directed by the teacher.
- The use of the internet at school is a privilege, not a right, and inappropriate use may result in suspension or termination of user privileges.
- Students will be required to provide access to any iPad, computer and/or accessories that they have been assigned upon the schools request.
- As with all recording devices, it is best practice and common courtesy to ask permission before recording any individual or group. Students must obtain school permission to publish a photograph, video or audio recording of any school day activity.
- iPad devices are never to be taken into a bathroom.
- If the instructional tool does not have enough storage to download instructional apps, students will be instructed to remove personal apps, pictures, videos, etc.

Using Your iPad at Home

- Homework will be assigned online and the iPad serves as an educational tool to complete these tasks at home.
- With parent permission, students are allowed to add wireless networks to their iPad.
- The District does not provide internet access for home use. Comcast offers low cost internet service to eligible families. Please contact our office for more information.
- The iPad devices are set up to use the District's content filter only when they are used at school. Parents/guardians will need to closely monitor all iPad use when away from school.
- Parent/Guardian monitoring of iPad use is highly recommended.
- Parents/Guardians will need to set up parental restrictions for home use.

Damage or Loss of the iPad

- Never leave your iPad unsecured. Each iPad has several identifying labels (i.e. District Identification label, serial number). Under no circumstances may you modify, remove or destroy these labels.
- All willful or accidental damage to the iPad is subject to possible charges up to \$300.
- If a student's iPad is lost or believed to be lost or stolen, Cherry Drive Elementary staff should be alerted as soon as possible (email your child's teacher).

- If the iPad has been stolen, parents/guardians should let the school know and contact police immediately to file a theft report. A copy of the police report is required to be given to the school in order to claim a stolen device.

Caring for Your iPad

- Never leave the iPad unattended.
- Never remove the iPad from the assigned case.
- Never allow someone else to use your assigned iPad or give someone else your passcode.
- Never remove labels and identifying stickers on the iPad or case. Only stickers approved by Cherry Drive Elementary should be applied to the iPad.
- Avoid eating and drinking while using the iPad. Liquids, food and other substances can damage the iPad.
- Take extreme caution with the screen. The screens are very susceptible to damage from excessive pressure or weight.
- Dim the LCD brightness of the screen to prolong battery life. For help, consult a teacher, or other staff member.
- Under no circumstances are you to attempt to pen or tamper with the internal components of the iPad, nor should you try to pry it apart.
- Take care when inserting or removing cords to avoid damage to the iPad ports or the cords.
- Do not expose the iPad to extreme temperatures, direct sunlight or ultraviolet light for extended periods of time. Extreme heat or cold can damage the iPad.
- Do not write, draw, paint or place stickers on the iPad. These are the property of Cherry Drive Elementary.
- Wash hands frequently when using the iPad to avoid buildup on the touch screen.

General Security

- Never leave your iPad unattended or unsecured. iPad devices should be secured in a designated storage area.
- Each iPad has an identifying label (i.e. Cherry Drive asset number, serial number and engravings). Under no circumstances are students to modify or destroy these labels or markings.
- Each iPad will be tracked through an asset recovery system which can locate a lost/stolen iPad when it is connected to the internet. Under certain circumstances it may not be possible to track the iPad. Cherry Drive Elementary is not responsible if the device cannot be located using this system.